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**Artistic Director: Amanda Paterson**

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## **Policy on Payment of Tuition Fees**

**Tuition Fees** are due before commencement of each term and a notice to this effect will be posted before the start of each term. No student will be permitted to remain in class after the first lesson of each term unless fees have been paid. Cheques shall be currently dated.

**Post-dated Cheques** must be submitted at registration for Second and Third Terms for the following dates - November 19, 2018 and March 4, 2019.

**Pre-Registration Fees and Registration Form** are required in order to ensure a place in a class at the beginning of each season. Paid Pre-Registration Fees will be deducted from First Term Fees.

**Post-dated cheques** are not permitted unless the initial cheque covers the first 4 weeks of the term and the remaining cheques cover the remainder of the term.

**Cash** is accepted and no discount is given for this method of payment.

**Fees** which result in NSF cheques being returned by the bank will require the tuition fee to be resubmitted, and to this fee will be added the normal bank fee plus a school handling fee of \$25.00.

**A Family** with more than two children registering will be given a 10% reduction in fees for all members of that one family.

**Students** will not be permitted to participate in events in which the School is involved, such as theatre performances, if tuition fees are not paid up to and beyond the date of event.

## **Examination Fees**

**Fees** for examinations are to be submitted before the deadline shown on the examination form. No student will be entered for examinations unless the fees are received prior to the deadline.

**Scholarship Students** are required to pay full exam fees.

**NSF exam fee cheques** will be treated in a similar manner as NSF tuition fee cheques.